UK Passivhaus Conference 2011, the Barbican, London 24th & 25th October 2011

UK PASSIVHAUS CONFERENCE 2011

Call for Abstracts

Abstract submissions are now sought from authors wishing to present Passivhaus related projects at the UK Passivhaus Conference at the Barbican, London on the 24th and 25th October 2011. Authors of selected extended abstracts will receive one free non-transferrable delegate place for both days of the conference. A full written article is not required; however, potential presenters are required to submit an expression of interest followed by an extended abstract.

The two part submission deadlines and requirements are as follows:

1. Expression of interest

All authors are welcome to submit the TITLE OF PRESENTATION + 50 WORDS SUMMARY as an email to **info@ukpassivhausconference.org.uk** as soon as possible. The summary should include the theme (suggested conference themes are listed below), the type of building or system (if applicable) and a brief description of the main findings.

2. Extended Abstract Submission by 31st August 2011

All authors must submit an EXTENDED ABSTRACT + AGREEMENT FORM (format below) by email to **info@ukpassivhausconference.org.uk** by 31st August 2011. Please complete a submission form for each submitted extended abstract.

Suggested themes: domestic new build; non-domestic new build; domestic retrofit; non-domestic retrofit; planning and design consideration; policy; climate data; envelope standards and performance; ventilation; indoor air quality; air-tightness; PHPP; EnerPHIT; modelling and on-site measurement; post-occupancy evaluation.

Authors will be notified of extended abstract acceptance for the conference by the 16th of September 2011.

Complete slide presentations should be submitted by the 14th of October 2011.

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AGREEMENT FORM

Title of the contribution:

Name of the 1st author:

Institution, company, etc.:

Name of the 2nd author:

Institution, company, etc.:

Name of the speaker:

Institution, company, etc.:

Correspondence address of main author:

Name:

Institution, Company, etc.:

Number & Street:

Town/City:

Postal code:

Country:

Telephone/ Fax:

E-mail:

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I hereby submit an extended abstract for the UK Passivhaus Conference 2011 at the Barbican, London, UK. I undertake with acceptance of the contribution to speak at the conference, to register for the conference (speaker's get one free non-transferrable place for both days) and to allow the conference organisers to publish my extended abstract in the conference book and on the conference website. I also grant permission for the conference organisers to publish my conference presentation on the conference website.

Date:

Name:

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CRITERIA FOR EXTENDED ABSTRACTS

Abstracts should follow the criteria below and can only be accepted in combination with a signed and completed submission form.

- Your extended abstract should be sent in the following format: as a Word document (*.doc); font arial size 10 body text; font arial size 12, bold titles; maximum length of 600 words.
- The title must be short and precise, characterising the issue to be presented.
- The content must be relevant to the UK Passivhaus Conference and its participants' interests.
- The **topic, the essential methods, the execution, the results and main findings** must be clearly stated in the extended abstract (N.B. all information of significance for acceptance must be included in the extended abstract). Extended abstracts chosen for presentation at the conference will be published for distribution in the conference book.
- The **status of each fact mentioned** must be clearly stated, whether construction plans, building reports, inspections after building completion, evaluations of measurement data, surveys, literature-based research, etc. If certain objects such as buildings or systems crop up in the abstract, it must be made clear whether these are being planned, currently in construction, already completed or restored.
- The text should be accompanied by one image which is highly relevant to the paper, e.g. key findings expressed graphically or photos/drawings of buildings or systems. The images should be submitted separately as a *.jpg, *.gif, *.tif, or *.bmp attachment and should not exceed 1MB file size at 300 dpi minimum resolution. Images should be clearly visible when printed in black and white. Brochures and advertising materials are not acceptable.
- Contributions must be free from third party rights – this also applies to diagrams and photos. The author transfers the right for publishing the paper in the conference book and for internet presentations of the UK Passivhaus Conference 2011 to the organizer.

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Tip: While writing, ask yourself which **benefit** a participant can gain from your contribution. Does it provide an example of execution, planning assistance, building experiences, user experiences, or error avoidance? The more useful your contribution is for solving tasks that appear frequently, the higher the value of your contribution. Place special importance on the **conclusions** to be drawn from your contribution.

Submissions containing product and company advertisements are NOT acceptable (advertising is reserved for the exhibition and the advertisement section of the conference book). Abstracts or contributions containing frequent mentions of a certain product, offer or institution may also be rejected. For more information about advertising at the conference please contact Gemma Davies on 01923 664 800.

Upon acceptance of a submitted extended abstract, the submitter agrees:

1. To speak about the contribution at the UK Passivhaus Conference 2011.
2. To register for the UK Passivhaus Conference 2011 as a speaker (note – invited speakers gets 1 free non-transferrable place for both days)
3. To grant permission to publish the extended abstract in the conference book and on the conference website.
4. To provide the conference organisers with a file of your slide presentation (Power Point or similar) by **Friday 14th October 2011**.
5. To allow the conference organisers permission to publish your presentation as a secure ‘pdf’ file on the conference website.
6. To accept the decisions of the conference advisory council, excluding any legal recourse.